

School Emergency Drills Documentation Form

- Type of Drill
- ☐ Fire Drill (5 required)
 - ☒ Tornado Safety Drill (2 required)
 - ☐ Shelter in Place Drill
 - ☐ Lockdown (3 required)

- Type of Drill
- ☐ Standard
 - ☐ Class Change
 - ☐ Recess
 - ☐ Other Events

Name of Reporting School: Springbrook Middle School

Name of person conducting drill: Jason Skeels

Title of person conducting drill: Assistant Principal

Date of Drill: 3/13/25 Time drill was held: 9:14 ☒ AM ☐ PM

Exact time required to evacuate/shelter/secure: 5 minutes

Total Participants: All

This report is for emergency drill # 11 for school year 2024-2025.

Remarks:

Drill was coordinated with:

- ☒ Emergency Management Coordinator
Name & Title: Craig Tannis, Lenawee Co. Emergency Mgt. Coord.

AND

- ☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: SRO Perry

OR

- ☐ Fire (fire chief or designee)
Name & Title: _____

Jason Skeels

Principal's signature Jason Skeels